

## **CORRIGENDUM No: 1**

**to the**

**Publication Ref: 2014TC16I5CB007-2015-1-288-LP/TD5**

**Subject: Organization of events, training, forum,etc**

**Location: Pirot, Pirot's district , Serbia**

**Annex: CONTRACT NOTICE**

The contract notice is corrected or modified as follow:

Point 21: Selection criteria

Instead of

- 1) **Economic and financial capacity of candidate** (based on item 3 of the application form). In case of candidate being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three years for which accounts have been closed.

The objective of this criterion is to examine whether or not the candidate (i.e., the consortium as a whole, in the case of an application from a consortium):

- will not be economically dependent on the Contracting Authority in the event that the contract is awarded to it; and
- has sufficient financial stability to handle the proposed contract.
- the average annual turnover of the candidate must exceed the annualised maximum budget of the contract The reference period which will be taken into account will be the last three years for which accounts have been closed.

- 2) **Professional capacity of candidate** (based on items 4 and 5 of the application form). The reference period which will be taken into account will be the last five years from submission deadline.

The objective of this criterion is to examine whether or not the candidate (i.e., the consortium as a whole, in the case of an application from a consortium)

- has sufficient ongoing staff resources and expertise to be able to handle the proposed contract ( at least 2 staff members currently working in fields related to this contract)

- 3) **Technical capacity of candidate** (based on items 5 and 6 of the application form). The reference period which will be taken into account will be the last five years from submission deadline.

The objective of this criterion is to examine whether or not the candidate (ie, the consortium as a whole, in the case of an application from a consortium) has sufficient expertise and experience to be able to handle the proposed contract.

The candidate has provided services under at least 1 contract with a budget of at least that of this contract in fields of organization of accommodation, catering, and/or rent of hall and/or ensuring transportation which was implemented at any moment during the reference period: 29.05.2012-29.05.2017. This means that the project the candidate refers to could have been started or completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period. Candidates/tenderers are allowed to refer either to projects completed within the reference period (although started earlier) or to projects not yet completed. In the first case the project will be considered in its whole if proper evidence of performance is provided (statement or certificate from the entity which awarded the contract, proof of final payment). In case of projects still on-going only the portion satisfactorily completed during the reference period although started earlier will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to projects completed) also detailing its value. If a candidate/tenderer has implemented the project in a consortium, the percentage that the candidate/tenderer has successfully completed must be clear from the documentary evidence, together with a description of the nature of the services provided if the selection criteria relating to the pertinence of the experience have been used.

## Read

- 1) **Economic and financial capacity of candidate** (based on item 3 of the application form). In case of candidate being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three years for which accounts have been closed.

2) **Professional capacity of candidate** (based on items 4 and 5 of the application form). The objective of this criterion is to examine whether or not the candidate (i.e., the consortium as a whole, in the case of an application from a consortium):

- will not be economically dependent on the Contracting Authority in the event that the contract is awarded to it; and
- has sufficient financial stability to handle the proposed contract.
- The average annual turnover of the candidate must exceed the annualised maximum budget of the contract The reference period which will be taken into account will be the last three years for which accounts have been closed.

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consortium as a whole, in the case of an application from a consortium):

- has sufficient ongoing staff resources and expertise to be able to handle the proposed contract ( at least 2 staff members currently working in fields related to this contract;

**3) Technical capacity of candidate** (based on items 5 and 6 of the application form). The reference period which will be taken into account will be the last three years from submission deadline.

The objective of this criterion is to examine whether or not the candidate (ie, the consortium as a whole, in the case of an application from a consortium) has sufficient expertise and experience to be able to handle the proposed contract.

The candidate has provided services under at least 1 contract with a budget of at least that of this contract in fields of organization of accommodation, catering, and/or rent of hall and/or ensuring transportation which was implemented at any moment during the reference period: last five years from the day of tender submission. This means that the project the candidate refers to could have been started or completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period. Candidates/tenderers are allowed to refer either to projects completed within the reference period (although started earlier) or to projects not yet completed. In the first case the project will be considered in its whole if proper evidence of performance is provided (statement or certificate from the entity which awarded the contract, proof of final payment). In case of projects still on-going only the portion satisfactorily completed during the reference period although started earlier will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to projects completed) also detailing its value. If a candidate/tenderer has implemented the project in a consortium, the percentage that the candidate/tenderer has successfully completed must be clear from the documentary evidence, together with a description of the nature of the services provided if the selection criteria relating to the pertinence of the experience have been used.

## **Annex: INSTRUCTION TO TENDERERS:**

### **Point 7. Additional information before the deadline for submitting tenders**

Instead of :

#### **7. Additional information before the deadline for submitting tenders**

The tender dossier should be clear enough to avoid candidates having to request additional information during the procedure. If the Contracting Authority, either on its own initiative or in response to a request from a short-listed candidate, provides additional information on the tender dossier, it must send such information in writing to all other short-listed candidates at the same time.

Tenderers may submit questions in writing to the following address up to 21 days before the deadline for submission of tenders, specifying the publication reference and the contract title:

Center for social work Pirot  
Address: Srpskih vladara 126a  
Fax No 0038110311205  
E-mail [opcspirot@gmail.com](mailto:opcspirot@gmail.com)

The Contracting Authority has no obligation to provide clarification after this date.

Any tenderer seeking to arrange individual meetings with the Contracting Authority and/or the government of the partner country and/or the European Commission concerning this contract during the tender period may be excluded from the tender procedure.

## Read

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Any tenderer seeking to arrange individual meetings with the Contracting Authority and/or the government of the partner country and/or the European Commission concerning this contract during the tender period may be excluded from the tender procedure.

## **SPECIAL CONDITIONS : Article 2 Communications**

### Instead of :

2.1. Any written communication relating to this Contract between the Contracting Authority and the Contractor must state the Contract title and identification number, and must be sent by post, fax, e-mail or by hand to Center for social work Pirot, Srpskih vladara 126a,18300 Pirot. contact person Marija Vasić,project manager

Read:

2.1. Any written communication relating to this Contract between the Contracting Authority and the Contractor must state the Contract title and identification number, and must be sent by post, fax, e-mail or by hand to Center for social work Pirot, Srpskih vladara 126a,18300 Pirot. mail: [csrpirot@gmail.com](mailto:csrpirot@gmail.com) contact person Marija Vasić,project manager

All other terms and conditions of the contract notice remain unchanged. The above alterations and /or corrections to the contract notice are integral part of the contract notice.